

Monroe 2-Orleans BOCES Policy
Series 5000 – Staff
Policy #5420 – ACCIDENT/FIRST AID TREATMENT

Accidents

All accidents and injuries shall be immediately reported to the staff member's program administrator, or their designee who will take appropriate action to enable the staff member to obtain necessary assistance. An accident of a serious nature is to be reported immediately to the District Superintendent/designee. The staff member must complete an Accident Report Form within 24 hours of the accident/injury.

First Aid

The Board authorizes emergency first aid and medical treatment to be rendered to staff by designated and trained medical personnel. First aid includes administering cardiopulmonary resuscitation (CPR), stopping bleeding, use of an automated external defibrillator (AED), and other measures. The BOCES Physician is responsible to oversee the first aid program, supplies, and first aid training. Any non-medically trained staff member who renders such treatment will be in accordance with Good Samaritan Law. A non-medically trained staff member whose job description does not require them to render first aid, may volunteer to be trained to render first aid treatment once they have been preapproved by the employee's supervisor and then by the District Superintendent/designee.

Policy References:

Adopted: 4/23/2025